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2009

# **Annual Report**

FOR THE TOWN OF

## **Landaff, N.H.**



**Year Ending December 31, 2009**



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**Town of Landaff, New Hampshire**

**ANNUAL REPORT**

**of the Town Officers**

**Year Ended December 31, 2009**

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## TOWN OFFICERS

### **Board of Selectmen**

Douglas F. Erb	(2010)
Michael M. Ransmeier	(2011)
Valerie Kimber-Roy	(2012)

### **Treasurer**

Heidi Sagar (2010)

### **Town Clerk**

Gayle M. Clement (Appointed)

### **Tax Collector**

Joseph Wiggett (Appointed)

### **Administrative Assistant**

Debbie A. Geoffroy

### **Deputy Town Clerk**

Yvonne Rice (Appointed)

### **Moderator**

Florence Webb (2010)

### **Deputy Tax Collector**

Gayle M. Clement (Appointed)

### **Fire Chief**

Harold McGovern

### **Road Agent**

Wayne Mardin

### **Overseer of Public Welfare**

Board of Selectmen

### **Trustees of Trust Funds**

Wendell Jesseman	(2010)
Cathy Coyle	(2011)
Meghan Hamilton	(2012)

### **Supervisors of the Checklist**

Richard Bronson	(2010)
Brenda Dodge	(2012)
Donna Presby	(2014)

### **Planning Board**

Patrick Webb, Chairman	(2012)
Valerie Kimber-Roy, Ex-officio	
Deborah Erb	(2010)
Brenda Dodge	(2011)
Harold McGovern	(2012)
Nancy Cooper – Alternate	
Debbie Brown – Alternate	

### **Cemetery Trustees**

Joyce Snelling	(2010)
Thomas Clement	(2011)
Mary Dodge	(2012)

### **Planning Board Secretary**

Debbie A. Geoffroy

### **Board of Adjustment**

Paul Amey	(2010)
James Lapierre	(2010)
James Lagrassa	(2011)
Heidi Sagar	(2012)

### **Conservation Commission**

Marilyn Booth	(2010)
Susan O'Hearn	(2011)
Richard Bronson	(2011)
Richard Sagar	(2012)
Bobbi Jo Brown	(2012)
Heidi Sagar - Alternate	

### **Sexton**

E. Daniel Dodge

### **Health Officers**

Board of Selectmen

### **Surveyors of Wood, Bark & Timber - Fence Viewers - Pound Keepers**

(Not Appointed in 2009)

## **TOWN OF LANDAFF**

### **2009 Town Meeting Minutes**

To the inhabitants of the Town of Landaff, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

**You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, the 10<sup>th</sup> day of March 2009, the polls to be open from 3:00 pm to 7:00 pm, and at 7:00 o'clock in the evening, to act upon the following Articles:**

The Town Meeting was opened at 7:00 pm by Moderator, Florence Webb, with a notice that the Town had received Zoning Ordinance Protest petitions pursuant to RSA 675:5. If found to be valid, the Petitions require a 2/3 vote for each Proposed Zoning Amendment they apply to. If none of the Proposed Zoning Amendments receive a majority vote, the Petitions are moot.

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year.

**ARTICLE 2.** To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same:

Recommended motion: to see if the Town will vote to raise and appropriate the sum of \$344,228.45, which represents the operating budget. Said sum does not include special or individual articles addressed herein, which, if all passed, total \$53,825.70. The Selectmen recommend this appropriation. A motion was made by Shirley Peterson and 2<sup>nd</sup> by Jaye Michaelis. Phil Finkle made a motion to reduce the budget by \$25,775.00, 2<sup>nd</sup> by Dan Dodge. Vote on amendment to reduce the budget by \$25,775.00 FAILED.  
**ARTICLE 2 PASSED.**

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the sum of \$1,375.00 for North Country Home Health & Hospice Agency. (By Request) A motion was made by Shirley Peterson and 2<sup>nd</sup> by Reginald Lavoie. **ARTICLE 3 PASSED.**

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$472.00 for White Mountain Mental Health Agency. (By Request) A motion was made by Jaye Michaelis and 2<sup>nd</sup> by Shirley Peterson. **ARTICLE 4 PASSED.**

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$700.00 for the Tri-County Community Action Program. (By Request) A motion was made by Shirley Peterson and 2<sup>nd</sup> by Mary Beaudin. **ARTICLE 5 PASSED.**

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$4,557.00 for the Woodsville Ambulance Service. (By Request) A motion was made by Reginald Lavoie and 2<sup>nd</sup> by Nate Lang. **ARTICLE 6 PASSED.**

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$500.00 for the Grafton County Senior Citizens Agency. (By Request) A motion was made by Tracy Tillotson and 2<sup>nd</sup> by Sue O'Hearn. **ARTICLE 7 PASSED.**

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$419.80 for North Country Council dues. (By Request) A motion was made by Marilyn Booth and 2<sup>nd</sup> by Patrick Webb. **ARTICLE 8 PASSED.**

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the Lisbon Lions Club. (By Request) A motion was made by Betsy Babcock and 2<sup>nd</sup> by Tracy Tillotson. ARTICLE 9 PASSED.

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the Lisbon Public Library. (By Request) A motion was made by Mary Beaudin and 2<sup>nd</sup> by Sue O'Hearn. ARTICLE 10 PASSED.

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$4,142.70 for the Lisbon Fast Squad. (By Request) A motion was made by Lindsay Coyle and 2<sup>nd</sup> by Meghan Hamilton. ARTICLE 11 PASSED.

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of \$179.00 for the American Red Cross. (By Request) A motion was made by Sue O'Hearn and 2<sup>nd</sup> by Jaye Michaelis. ARTICLE 12 PASSED.

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of \$300.00 for the Littleton Regional Hospital. (By Request) A motion was made by Errol Peters to table the article, 2<sup>nd</sup> by Richard Guinta. ARTICLE 13 WAS TABLED.

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$500.00 for CASA (Court Appointed Special Advocates). (By Request) A motion was made by Shirley Peterson and 2<sup>nd</sup> by Tracy Tillotson. ARTICLE 14 PASSED.

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$180.00 for the Support Center at Burch House. (By Request) A motion was made by Shirley Peterson and 2<sup>nd</sup> by Sue O'Hearn. ARTICLE 15 PASSED.

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of \$5,500.00 to purchase a Trailer Mounted Hot Water Pressure Washer, for use by the Highway Department. (Recommended by the Selectmen) A motion was made by Errol Peters and 2<sup>nd</sup> by Tim Guilmette. ARTICLE 16 PASSED.

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Highway Department Capital Reserve Fund. (Recommend by the Selectmen) A motion was made by Joe Wiggett and 2<sup>nd</sup> by Don Beaudin. ARTICLE 17 PASSED.

**ARTICLE 18.** To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Fire Department Capital Reserve Fund. (Recommended by the Selectmen). A motion was made by Meghan Hamilton and 2<sup>nd</sup> by Sue O'Hearn. ARTICLE 18 PASSED.

**ARTICLE 19.** To see if the Town will vote to authorize the establishment of the "Landaff Conservation Fund" for the purpose of depositing yearly conservation allocations (up to \$5,000 per year as voted under Warrant Article 21 at the 2008 Town Meeting) collected pursuant to RSA 79-A:25 and to be deposited in the said "Landaff Conservation Fund" in accordance with RSA 36-A:5, III, as authorized by RSA 79-A:25, II. (Majority vote required.) (Recommended by the Landaff Conservation Commission) (Recommended by the Selectmen). A motion was made by Brenda Dodge and 2<sup>nd</sup> by Phil Finkle to table Article 19. A show of hands vote was taken with 41 in favor and 22 opposed. ARTICLE 19 WAS TABLED.

**ARTICLE 20.** To see if the Town will vote to raise and appropriate the sum of \$13,000.00 to be added to the Revaluation Capital Reserve Fund established in 2002 for the purpose of covering future costs associated with property tax revaluations and updating assessing software. (Recommended by the Selectmen). A motion was made by Joe Wiggett and 2<sup>nd</sup> by Patrick Webb. ARTICLE 20 PASSED.

**BALLOTED ARTICLES:**

**ARTICLE 21. Zoning Amendment Question #1:**

Are you in favor of enacting a Zoning Ordinance Amendment to create two new zoning districts, a Rural Residential and Forestry District and a Forestry and Recreation District? The amendment includes permitted uses, uses by special exception, lot sizes, and front, setback and height requirements for the new districts. SUBMITTED AND RECOMMENDED BY THE LANDAFF PLANNING BOARD - VOTE 4-1 in Favor. (BY BALLOT) YES - 54 NO - 166. ARTICLE 21 FAILED.

**ARTICLE 22. Zoning Amendment Question #2:**

Are you in favor of amending Article #10 of the existing Zoning Ordinance to change the definition to Conservation Overlay District, revising the definition of wetlands to include wetland buffers and adding a new Steep Slopes Conservation District Section, including a steep slope definition of over 20%, and permitted uses and uses by special exception? SUBMITTED AND RECOMMENDED BY THE LANDAFF PLANNING BOARD - VOTE 3-2 in Favor. (BY BALLOT) YES - 54 NO - 166. ARTICLE 22 FAILED.

**ARTICLE 23. Zoning Amendment Question #3:**

Are you in favor of amending Article #10 of the existing Zoning Ordinance to add a new Ridgeline Conservation District including definition of areas above 1,600 feet, and permitted uses by special exception? SUBMITTED AND RECOMMENDED BY THE LANDAFF PLANNING BOARD. VOTE 3-2 in Favor. (BY BALLOT) YES - 52 NO - 168. ARTICLE 23 FAILED.

**ARTICLE 24.** To transact any other business that may legally come before the meeting. A big Thank You and standing ovation was extended to outgoing Selectman, Bruce Ulricson, for his 12 years of service to the Town. Errol Peters wanted to recognize and thank Donna Bronson for her 10 years of service to the Town as Town Clerk and Tax Collector. A round of applause was extended to her. Mary Dodge thanked Sally and Cliff Boivin for their generous donation of an engraved stone for the cemetery. A round of applause was also extended to them. Doug Erb recognized Debbie Geoffroy for her work as Administrative Assistant for "keeping us all straight." A round of applause was extended to Debbie.

Moderator, Florence Webb, declared the meeting adjourned at 8:14 pm.

Respectfully submitted,  
*Gayle M. Clement – Town Clerk*

*Town of Landaff*  
*Office of the Board of Selectmen*  
*12 Centerhill Road*  
*P.O. Box 125*  
*Landaff, New Hampshire 03585*  
*Phone: 603-838-6220 - Fax: 603-838-5225*  
*Email: townoflandaff@aol.com*

February 17, 2010

Dear Landaff Property Owners:

As with the previous year, there have been some major changes in the Statements on Auditing Standards (SAS), effective for audits ending December 15, 2006. Our audit fieldwork for the 2009 audit was substantially completed as of February 17, 2008. Nevertheless, due to the SAS changes, we will not be receiving our opinion letter and audit report until after the Selectmen have reviewed the draft financial statements and approved them.

We currently have on file at the Town offices, copies of all audit reports through the period ending, December 31, 2008. We expect to receive our audit report for 2009, sometime in the summer of 2010. The opinion letter and audit report, in its entirety, will be available at the Town Hall business office for your review at that time.

Sincerely,

*Town of Landaff*  
*Board of Selectmen*

## **TOWN OF LANDAFF 2010 Warrant Articles**

To the inhabitants of the Town of Landaff, in the County of Grafton, and the State of New Hampshire, qualified to vote in the Town affairs:

**You are hereby notified to meet at the Town Hall in said Landaff on Tuesday, the 9<sup>th</sup> day of March 2010, and the polls to be open from 3:00 pm to 7:00 pm, and at 7:00 o'clock in the evening, to act upon the following Articles:**

**ARTICLE 1.** To choose all necessary Town Officers for the ensuing year.

**ARTICLE 2.** To raise such sums of money as may be necessary to defray Town charges for the ensuing year and make appropriations of the same:

Recommended motion: to see if the Town will vote to raise and appropriate the sum of \$353,856.45, which represents the operating budget. Said sum does not include special or individual articles addressed herein, which, if all passed, total \$75,283.11. The Selectmen recommend this appropriation.

**ARTICLE 3.** To see if the Town will vote to raise and appropriate the sum of \$1,375.00 for North Country Home Health & Hospice Agency. (By Request)

**ARTICLE 4.** To see if the Town will vote to raise and appropriate the sum of \$472.00 for White Mountain Mental Health Agency. (By Request)

**ARTICLE 5.** To see if the Town will vote to raise and appropriate the sum of \$700.00 for the Tri-County Community Action Program. (By Request)

**ARTICLE 6.** To see if the Town will vote to raise and appropriate the sum of \$5,467.50 for the Woodsville Ambulance Service. (By Request)

**ARTICLE 7.** To see if the Town will vote to raise and appropriate the sum of \$350.00 for the Grafton County Senior Citizens Agency. (By Request)

**ARTICLE 8.** To see if the Town will vote to raise and appropriate the sum of \$436.71 for North Country Council dues. (By Request )

**ARTICLE 9.** To see if the Town will vote to raise and appropriate the sum of \$1,000.00 for the Lisbon Lions Club. (By Request)

**ARTICLE 10.** To see if the Town will vote to raise and appropriate the sum of \$1,100.00 for the Lisbon Public Library. (By Request)

**ARTICLE 11.** To see if the Town will vote to raise and appropriate the sum of \$5,219.90 for the Lisbon Fast Squad. (By Request)

**ARTICLE 12.** To see if the Town will vote to raise and appropriate the sum of \$182.00 for the American Red Cross. (By Request)

**ARTICLE 13.** To see if the Town will vote to raise and appropriate the sum of \$300.00 for the Littleton Regional Hospital. (By Request)

**ARTICLE 14.** To see if the Town will vote to raise and appropriate the sum of \$500.00 for CASA (Court Appointed Special Advocates). (By Request)

**ARTICLE 15.** To see if the Town will vote to raise and appropriate the sum of \$180.00 for the Support Center at Burch House. (By Request)

**ARTICLE 16.** To see if the Town will vote to raise and appropriate the sum of up to \$10,000.00 for the exterior restoration of Town Hall. (Recommended by the Selectmen)

**ARTICLE 17.** To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Highway Department Equipment Capital Reserve Fund. (Recommend by the Selectmen)

**ARTICLE 18.** To see if the Town will vote to raise and appropriate an additional sum of \$15,000.00 to be added to the Highway Department Equipment Capital Reserve Fund, in anticipation of the future need for pick-up truck, capable of being a back-up for the town dump truck. (Recommended by the Selectmen)

**ARTICLE 19.** To see if the Town will vote to raise and appropriate the sum of \$10,000.00 to be added to the Fire Department Capital Reserve Fund. (Recommended by the Selectmen)

**ARTICLE 20.** To see if the Town will vote to raise and appropriate the sum of \$13,000.00 to be added to the Revaluation Capital Reserve Fund established in 2002 for the purpose of covering future costs associated with property tax revaluations and updating assessing software. (Recommended by the Selectmen).

**ARTICLE 21.** To see if the Town will authorize the Selectmen to sell two (2) Town properties listed below and to set the terms and conditions of the sale. This authorization is allowed indefinitely, until rescinded, or properties are sold. The Selectmen were given authority to "acquire or sell land, buildings or both," pursuant to RSA 41:14-a, which passed at the 2005 town meeting as Warrant Article 18. The two subject properties are:

- Town of Landaff Map 6 – Lot 25 – (0.55 Acres) – No structure
- Town of Landaff Map 6 – Lot 38 – (0.23 Acres) – No structure

(Majority vote required). (Recommended by the Selectmen)

**ARTICLE 22.** To transact any other business that may legally come before the meeting.

Given under our hands and seal, this 3rd day of February, in the year of Our Lord, Two Thousand and Ten by the Selectmen of the Town of Landaff.

*Douglas F. Erb*

*Michael M. Ransmeier*

*Valerie Kimber-Roy*

## **REQUESTING AGENCIES**

### **GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC.**

Grafton County Senior Citizens Council, Inc. is a private, nonprofit organization that provides programs and services to support the health and well being of our older citizens. The programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

During 2009, older residents of Landaff were served by either the Littleton or the Haverhill area senior services.

- 240 balanced meals at one or both of the facilities.
- 138 hot, nourishing meals were delivered to their homes.
- Landaff residents received assistance with problems, crises or issues of long-term care through 2 visits with a trained outreach worker and 14 contacts with ServiceLink.
- Landaff citizens also volunteered to put their talents and skills to work for a better community through 36 hours of volunteer service.

The cost to provide services to Landaff residents in 2009 was \$3,654.70.

**Request for 2010: \$350.00.**

### **TRI-COUNTY COMMUNITY ACTION**

This agency is a private, nonprofit organization that provides assistance with fuel, housing needs, homeless programs, FEMA, and USDA surplus food.

In 2009, the Tri-County Community Action program was able to assist 134 Landaff residents with services including: fuel assistance were; weatherization program assistance; food pantry; state electrical assistance; and referrals for legal aid, clothing, health, budgeting, etc.

**Request for 2010: \$700.00.**

### **NORTH COUNTRY HOME HEALTH & HOSPICE AGENCY, INC.**

Although many of North Country Home Health & Hospice's services are paid for through Medicare, Medicaid, and the State grant programs, the reimbursement under these programs continues to fall significantly short of actual expenses. Severe shortages in nurses, home care aides and other professionals continue to plague the home care field. Hard economic times are resulting in an increase in the number of uninsured and underinsured residents in need of home health and hospice care. In order to be able to continue to provide quality care so urgently needed by our community, assistance in funding is vital to our clients. Home care is critical to the growing health care needs of this country. It provides care for the sick, disabled and dying in their own home where they can be provided the highest quality of life, the greatest amount of freedom possible and the highest degree of human dignity. We assist people recuperating from surgery, individuals coping with chronic illnesses, and families and community members caring for loved ones and friends. Services provided to the residents of Landaff during 2009 were: 89 nursing visits - 110 physical therapy/occupational therapy/speech therapy - 6 medical social service - 24 visits for home health aide/homemaker/companion.

**Request for 2010: \$1,375.00.**

## **WHITE MOUNTAIN MENTAL HEALTH**

The agency offers assistance to individuals with debilitating mental illnesses or situational crises. Our services allow individuals with disabilities to function as productive citizens. Assistance is given to the mentally ill through housing, jobs and all the functions of daily living. During 2009, White Mountain Mental Health provided 66 hours of services to residents of Landaff.

**Request for 2010: \$472.00.**

## **NORTH COUNTRY COUNCIL, INC.**

North Country Council dues vary each year and are based on the latest population numbers from the office of State Planning and on the latest valuation numbers received from the Dept. of Revenue Administration. If your town would like the formula used please call our office.

Dues from 2009 were used in the following areas: community planning assistance, transportation planning, scenic byways program, grant writing/administrative projects, EDA planning activities, hazardous mitigation planning program, wetlands banking project, and national flood insurance program.

**Request for 2010: \$436.71.**

## **LITTLETON REGIONAL HOSPITAL.**

Littleton Regional Hospital stands ready to care for all patients from the Town of Landaff, regardless of their ability to pay for often lifesaving medical care. During 2009, Littleton Regional Hospital provided charitable care to patients residing in the Town of Landaff.

**Request for 2010: \$300.00.**

## **CASA – COURT APPOINTED SPECIAL ADVOCATES.**

CASA of NH is a statewide, private non-profit organization created to provide advocacy for the state's abused and neglected children. The organization recruits, trains and supervises volunteers from communities throughout the state who are, then, appointed to cases by New Hampshire's District and family Court Judges.

**Request for 2010: \$500.00.**

## **AMERICAN RED CROSS.**

The Granite Chapter (Littleton Area Disaster Action Team) is prepared to respond to disasters, day or night, in Landaff and surrounding towns. Chapter staff and volunteers provide support and relief after a disaster; emergency preparedness training; courses in health and safety; blood drives; volunteer and youth leadership opportunities; and aid to military families.

**Request for 2010: \$182.00.**

## **THE SUPPORT CENTER AT BURCH HOUSE**

A private, non-profit agency that provides direct services and emergency shelter to victims of domestic and sexual violence and stalking in Northern Grafton County. In addition to shelter services, the Center also provides: crisis counseling; legal advocacy; support groups; school prevention programs; food pantry; and transportation.

**Request for 2010: \$180.00.**

**REVENUES**  
**2009 Actual and**  
**2010 Projected**

		January – December 2009	Projected 2010
3000	PROPERTY TAXES		
3009	Property Taxes 2009	\$842,753.95	ACTUAL
3010	Property Taxes 2008	0.00	FIGURES
3020	Property Taxes 2007	0.00	REPORTED
3025	Interest on Prop. Tax Prior Yr.	2,980.27	AT
3035	Property Tax Interest	1,797.74	YEAR
3050	Property Tax Redemptions	1,838.75	END
3055	Redemption Cost	<u>617.12</u>	
TOTAL 3000	PROPERTY TAXES	<b>849,987.83</b>	
3015	Abatements/Refunds	-3,873.03	-6,000.00
3100	OTHER TAXES		
3120	Land Use Change Taxes	6,117.90	2,500.00
3121	Land Use Change Tax Interest	0.00	0.00
3184	Excavation Taxes	88.00	0.00
3185	Timber Yield Taxes	2,910.88	3,000.00
3186	Yield Tax Interest	12.80	0.00
3195	Payment in Lieu of Taxes	<u>10,310.00</u>	<u>5,000.00</u>
TOTAL 3100	OTHER TAXES	<b>19,439.58</b>	<b>10,500.00</b>
3200	LICENSES, PERMITS & FEES		
3210	Business Licenses (UCC's).	0.00	0.00
3220	Motor Vehicle Registrations		
3290	Titles-Motor Vehicle	170.00	200.00
3220	Motor Vehicle Registrations – Other	<u>74,345.00</u>	<u>75,000.00</u>
TOTAL 3220	Motor Vehicle Registrations	<b>74,515.00</b>	<b>75,200.00</b>
3230	Planning/Zoning Fees	1,074.70	750.00
3235	Building Inspection	345.00	400.00
3245	Miscellaneous Fees	629.50	500.00
3260	Dog Licenses and Fees	<u>531.50</u>	<u>500.00</u>
TOTAL 3200	LICENSES, PERMITS & FEES	<b>2,580.70</b>	<b>2,150.00</b>
3300	FROM STATE		
3352	Rooms & Meals Tax Distribution	18,108.10	18,500.00
3353	Highway Block Grant	35,674.29	36,187.52
3354	Pilot Program – Moose Plates	<u>4,999.00</u>	<u>5,000.00</u>
TOTAL 3300	FROM STATE	<b>58,781.39</b>	<b>59,687.52</b>
3500	MISCELLANEOUS REVENUES		
3401	Income from Departments	555.00	300.00

3409 Other Charges	83.00	100.00
3502 Interest on Investments	337.62	350.00
3503 Recycling Revenue - Town of Lisbon	13,574.56	14,250.00
3505 Town Hall Rental	200.00	200.00
3508 PSNH Grant Revenue	5,400.00	0.00
3510 Other Revenue - Other	1,213.28	<u>800.00</u>
Total 3500 MISCELLANEOUS REVENUE	<b><u>21,363.46</u></b>	<b><u>16,000.00</u></b>
 3900 INTERFUND TRANSFERS		
3930 From Surplus & Encumbered	<u>32,500.00</u>	<u>20,000.00</u>
Total 3900 INTERFUND TRANSFERS	<b><u>32,500.00</u></b>	<b><u>20,000.00</u></b>
 Total Income 2009 (including Property Taxes)	<b><u>1,055,294.93</u></b>	<u>                </u>
 2009 Actual & 2010 Projected Revenue		
(Minus Property Taxes)	<b>\$205,307.10</b>	<b>\$177,537.52</b>

**ACTUAL EXPENSE BUDGET**  
**January 1 - December 31, 2009 And**  
**2010 PROJECTED BUDGET**

			2009 Budget	09 WA	Operating - Actual	WA - Actual	2010 Op. Budget	2010 WA
<b>Ordinary Income/Expense</b>								
Expense								
4130 - Executive								
Administrative Asst.		21,000.00		22,079.72			21,000.00	
1/4 Year Pmt. To Retiring Selectman - Ulrichson		0.00		250.00			250.00	
Advertising		100.00		121.55			125.00	
Bank Service Charges		100.00		142.00			150.00	
Dues and Subscriptions		605.20	420.00	578.68	419.80	600.00	436.71	
Sub-Total - Administrative - Executive		<b>21,805.20</b>		<b>23,171.95</b>			<b>22,125.00</b>	
Insurance								
Health Insurance		12,760.00		12,747.12			14,838.00	
Steenburgh Appraisal of Town Assets		0.00		150.00			0.00	
Primerx		400.00		388.00			400.00	
Insurance - Other (inc. Worker's Comp)		7,200.00		3,466.10			6,000.00	
Sub-Total - Insurance- Executive		<b>20,360.00</b>		<b>16,751.22</b>			<b>21,238.00</b>	
Legal Fees								
Legal-Roberts Case		15,000.00		12,252.60			0.00	
Legal Expense - General		2,000.00		21.54			5,000.00	
Legal Fees - Other / Research/Opinion Letters		2,000.00		0.00			2,000.00	
Sub-Total - Legal Fees - Executive		<b>19,000.00</b>		<b>12,274.14</b>			<b>7,000.00</b>	
Maintenance/Equip. Repair								
Office Equipment		500.00		673.35			500.00	
Office Supplies - Includes Copy Charges		800.00		297.52			500.00	
Other Fees - Inc. Internet and Mileage		200.00		955.03			800.00	
Postage / Includes Special Mailers to Residents		350.00		94.84			1,000.00	
Software		650.00		513.44			500.00	
Staff Education		100.00		469.00			500.00	
Yearly Post Office Box Renewal Fee		0.00		438.95			500.00	
Sub-Total - Other - Executive		<b>3,100.00</b>		<b>200.00</b> *			<b>225.00</b>	
Professional Fees								
Audit - Plodzik & Sanderson		9,000.00		3,642.13			<b>4,525.00</b>	
Professional Fees - Other (AMY)		3,000.00		13,026.00			12,000.00	
				1,699.50			2,000.00	

**ACTUAL EXPENSE BUDGET**  
**January 1 - December 31, 2009 And**  
**2010 PROJECTED BUDGET**

		2009 Budget	09 WA	Operating - Actual	WA - Actual	2010 Op. Budget	2010 WA
	<b>Sub-total - Professional Fees - Executive</b>	<b>12,000.00</b>		<b>14,725.50</b>		<b>14,000.00</b>	
<b>TOTAL 4130</b>		<b>76,265.20</b>		<b>70,564.94</b>		<b>68,888.00</b>	
<b>4131 - Payroll</b>							
Selectman		3,000.00		3,000.00		3,000.00	
Tax Collector		9,000.00		9,250.00		11,050.00	
Town Clerk		7,000.00		10,201.33		10,500.00	
Treasurer		2,500.00		1,958.89		2,175.00	
4156 - Payroll Taxes-all depts.		5,000.00		5,551.06		6,000.00	
<b>TOTAL 4131</b>		<b>26,500.00</b>		<b>29,961.28</b>		<b>32,725.00</b>	
<b>4140 - Election, Registr.,&amp; Vt Stat.</b>							
Advertising		175.00		348.90		350.00	
Ballot Clerks		300.00		150.00		300.00	
Deputy		2,000.00		1,393.65		1,000.00	
Dues/Subscriptions		150.00		76.00		100.00	
Fees To Other Governments		200.00		315.05		350.00	
Moderator		100.00		0.00		100.00	
Office Equip Maint/Repair		1,000.00		1,008.87		700.00	
Staff Education / Mileage		0.00		579.63		300.00	
Office Supplies		800.00		2,213.05		800.00	
Postage		800.00		926.55		1,100.00	
Printing		1,000.00		1,219.77		1,000.00	
Tax Software/Maintenance		5,500.00		9,042.87		4,500.00	
<b>Total 4140 - Election, Registr.,&amp; Vt Stat.</b>		<b>12,025.00</b>		<b>17,274.34</b>		<b>10,600.00</b>	
<b>4150 - Financial Administration</b>				0.00		0.00	
4152 Assessing				0.00		0.00	
Assessor		3,000.00		1,365.00		2,500.00	
Dues		20.00		20.00		20.00	
Mileage/Other - Real Data Corp		100.00		149.19		150.00	
Postage		200.00		338.70		300.00	

**ACTUAL EXPENSE BUDGET**  
 January 1 - December 31, 2009 And  
**2010 PROJECTED BUDGET**

		2009 Budget	09 WA	Operating - Actual	WA - Actual	2010 Op. Budget	2010 WA
	4152 - Assessing - Other - Includes B. Barnum	850.00		260.70		400.00	
<b>Total 4152 - Assessing</b>		<b>4,170.00</b>		<b>2,133.59</b>		<b>3,370.00</b>	
4191 - Planning & Zoning							
Advertising		500.00		818.94		800.00	
Building Code Officer		500.00		500.00		500.00	
Dues/Fees		400.00		354.00		400.00	
Mapping		1,325.00		1,405.00		1,500.00	
Master Plan		0.00		0.00		0.00	
Postage		350.00		637.20		600.00	
Secretary		2,500.00		3,315.98		2,550.00	
4191 - Planning & Zoning - Other		200.00		447.56		450.00	
<b>Total 4191 - Planning &amp; Zoning</b>		<b>5,775.00</b>		<b>7,478.68</b>		<b>6,800.00</b>	
4194 - General Govt Bldg.							
Building Insurance		3,000.00		3,145.85		4,250.00	
Building Maint/Repair		2,000.00		3,356.66		3,000.00	
Electric							
Heating Oil		1,200.00		1,282.04		1,500.00	
Other General Gov Buildings		5,500.00		4,668.39		5,500.00	
Propane		800.00		856.00		800.00	
Telephone		0.00		0.00		1,500.00	
Trash Removal		2,500.00		2,339.83		2,500.00	
4194 - General Govt,Bldg. - Other		250.00		271.50		250.00	
<b>Total 4194 - General Govt,Bldg.</b>		<b>100.00</b>		<b>0.00</b>		<b>100.00</b>	
4195 - Cemeteries							
4210 - Police		6,500.00		6,500.00		6,500.00	
Constable		350.00		350.00		0.00	
Dispatch		400.00		387.31		0.00	
Dues/Fees		100.00		0.00		0.00	
Postage		0.00		0.00		0.00	
Supplies/Other		175.00		0.00		0.00	
4210 - Police - Other		100.00		0.00		0.00	

**ACTUAL EXPENSE BUDGET**  
 January 1 - December 31, 2009 And  
**2010 PROJECTED BUDGET**

		2009 Budget	09 WA	Operating - Actual	WA - Actual	2010 Op. Budget	2010 WA
	Total 4210 - Police	<b>1,125.00</b>		<b>737.31</b>		<b>0.00</b>	
4215 - Ambulance							
Lisbon Life Squad		4,142.70		4,142.70		5,219.90	
Woodsville Ambulance		4,557.00		4,557.00		5,467.50	
<b>Total 4215 - Ambulance</b>		<b>8,699.70</b>		<b>8,699.70</b>		<b>10,687.40</b>	
4220 - Vol. Fire Dept.		<b>13,000.00</b>		<b>13,000.00</b>		<b>13,000.00</b>	
4311 - Highway Department							
Road Agent		0.00		0.00			
Education							
Payroll - Road Agent (inc. yearly 1 wk. bonus)		36,800.00		39,252.21		41,000.00	
Town Share - 3% RETIREMENT		1,200.00		1,155.00		1,230.00	
Assistant Road Agent		750.00		120.00		600.00	
<b>Total 4311 - Highway Department</b>		<b>38,750.00</b>		<b>40,527.21</b>		<b>42,830.00</b>	
4312 - Highway Department							
Advertising		300.00		0.00		200.00	
Dues/Subscriptions		84.00		35.00		84.00	
Equipment						0.00	
Communication		0.00		0.00		0.00	
Diesel		10,500.00		5,439.75		9,000.00	
Equip Rental		2,500.00		3,151.40		3,000.00	
Equipment Repair/Maintn		8,500.00		28,069.02		10,000.00	
Equipment Supplies/Other		4,000.00		6,513.22		5,000.00	
Gasoline		4,500.00		5,239.77		4,800.00	
Oxygen & Other		200.00		82.00		200.00	
Equipment - Other & Trailer for Press, Washer		2,000.00		1,411.08		2,000.00	
<b>Sub-Total - Equipment - Highway Dept.</b>		<b>32,584.00</b>		<b>49,941.24</b>		<b>34,284.00</b>	
Highway Miscellaneous & Vehicle Inspections		2,000.00		1,664.21		2,000.00	
Highways & Streets		0.00		0.00		0.00	
Office Supplies		- 300.00		129.73		300.00	
Other Highway - Inc. Building Remodel Supplies		3,000.00		5,864.29		3,000.00	

**ACTUAL EXPENSE BUDGET**  
**January 1 - December 31, 2009 And**  
**2010 PROJECTED BUDGET**

	2009 Budget	09 WA	Operating - Actual	WA - Actual	2010 Op. Budget	2010 WA
Road Repairs	0.00		0.00		0.00	
Blacktop	3,500.00		2,745.84		30,210.00	
Cold Patch/Blacktop	1,800.00		3,679.56		3,000.00	
Crushed Stone	0.00		9,778.70		9,800.00	
Culverts	4,500.00		0.00		0.00	
Gravel	27,000.00		4,000.00		4,000.00	
Road Repair-Other	1,500.00		135.20		1,500.00	
Salt	0.00		0.00		1,000.00	
Sand	12,000.00		10,890.00		11,000.00	
Road Repairs - Other	100.00		0.00		100.00	
Small Tools	100.00		203.12		200.00	
Supplies - Other	200.00		144.95		200.00	
Telephone - Long Distance	100.00		73.58		100.00	
			39,309.18		66,410.00	
<b>Total 4312 - Highway</b>	<b>88,684.00</b>		<b>89,250.42</b>		<b>100,694.00</b>	
<b>4315 - SAFETY &amp; SANITATION</b>						
4316 - Street Lights - PSNH	650.00		635.19		700.00	
4324 - Solid Waste Disposal - Lisbon	30,671.25		30,521.25		30,456.45	
4330 - Emergency Management	100.00		0.00		100.00	
4414 - Pest Control	300.00		0.00		300.00	
4315 - SAFETY & SANITATION - Other	0.00		0.00		0.00	
<b>4415 - Health Agencies</b>						
Burch House	0.00	180.00		180.00		180.00
Am. Red Cross	0.00	179.00		179.00		182.00
Littleton Regional Hospital	0.00	0.00		0.00		300.00
CASA	0.00	500.00		500.00		500.00
G. County Senior Citizens	0.00	500.00		500.00		350.00
NC Home Health	0.00	1,375.00		1,375.00		1,375.00
WMI Mental Health	0.00	472.00		472.00		472.00
4415 - Health Agencies - Other	0.00					

ACTUAL EXPENSE BUDGET  
January 1 - December 31, 2009 And  
2010 PROJECTED BUDGET

		2009 Budget	09 WA	Operating - Actual	WA - Actual	2010 Op. Budget	2010 WA
	<b>Total 4415 - Health Agencies</b>						
4442 - Welfare							
Dues/Fees	30.00		30.00			30.00	
Food	520.00		100.00			500.00	
Heat and Rent Assistance	4,750.00		1,086.51			3,500.00	
Tri County Cap	700.00		700.00			700.00	
Vehicle Repair	200.00		0.00			200.00	
4442 - Welfare - Assist w/ Utilities & Other	500.00		397.41			500.00	
<b>Total 4442 - Welfare</b>	<b>6,000.00</b>		<b>1,613.92</b>			<b>4,730.00</b>	
4500 - Culture and Recreation							
4520 - Parks -Lisbon Lions Club		1,000.00			1,000.00		1,000.00
4550 - Lisbon Public Library		1,000.00			1,000.00		1,000.00
Lawn Mowing	600.00		0.00			0.00	
4563 - Patriotic	125.00		86.90			125.00	
4500 - Culture and Recreation - Other	0.00		0.00			0.00	
<b>Total 4500 - Culture and Recreation</b>	<b>725.00</b>		<b>86.90</b>			<b>125.00</b>	
4600 - CONSERVATION							
4611 - Grafton City Conservation Admin	700.00		421.00			700.00	
4619 - Other Conservation	5,000.00		0.00			0.00	
4600 - CONSERVATION - Other	0.00		0.00			0.00	
<b>Total 4600 - CONSERVATION</b>	<b>5,700.00</b>		<b>421.00</b>			<b>700.00</b>	
4711 - Princ.-Long Term Notes		10,000.00				10,000.00	
4712 - Debt Service							
4721 - Int. - Long Term Notes	1,938.00		1,554.24			1,938.00	
4723 - Interest on TAN	0.00		0.00			0.00	
4712 - Debt Service - Other	0.00		0.00			0.00	
<b>Total 4712 - Debt Service</b>	<b>1,938.00</b>		<b>1,554.24</b>			<b>1,938.00</b>	
4901 - Capital Outlay							

ACTUAL EXPENSE BUDGET  
 January 1 - December 31, 2009 And  
 2010 PROJECTED BUDGET

		2009 Budget	09 WA	Operating - Actual	WA - Actual	2010 Op. Budget	2010 WA
	2009 - Capital Outlay - Pressure Washer		5,500.00		5,329.00		
	2010 - Capital Outlay - Paint Town Hall					10,000.00	
	2010 - Capital Outlay - 1 ton Truck for Hwy. Dept.					15,000.00	
	Total 4901 - Capital Outlay						
	4915 - Capital Reserve Funds						
	Fire Capital Reserve	10,000.00		10,000.00		10,000.00	
	Highway Cap Reserve	10,000.00		10,000.00		10,000.00	
	Revaluation Cap Reserve	13,000.00		13,000.00		13,000.00	
	Total 4915 - Capital Reserve Funds						
	666000 - Payroll Expenses						
	TOTAL ACTUAL BUDGET EXPENSES THROUGH Dec. 31, 2009	344,228.45	53,525.70	338,180.54	53,354.50	353,856.45	75,283.11

## SCHEDULE OF TOWN PROPERTY

Town Hall / Lands and Buildings	\$500,250.00
Furniture & Equipment	50,000.00
Fire Department, Land & Buildings	75,320.00
Equipment	55,000.00
Highway Department, Land and Buildings	78,970.00
Equipment	140,000.00
Sewer Plant and Facilities	17,640.00
Schools, Lands and Buildings	87,260.00
Equipment	45,000.00
Recreation Area	<u>63,790.00</u>
Total	<u>\$1,113,230.00</u>

## SUMMARY OF INVENTORY OF ASSESSED VALUATION

Land	\$ 16,027,676.00
Buildings	24,395,742.00
Utilities	<u>511,290.00</u>
Total Gross Before Exemptions	40,934,708.00
Total Elderly & Blind Exemptions	<u>-15,000.00</u>
Net Valuation	<u>\$40,919,708.00</u>

## STATEMENTS OF APPROPRIATIONS AND TAXES ASSESSED PER \$1,000.00

Town, School and County	\$40,919,708.00 @ \$17.95/M	<u>\$734,508.76</u>
Town                   \$ 5.45		
School               11.04		
County               1.46		
<u>\$17.95</u>		
State Ed. Tax	\$ 2.56	\$40,408,418.00 @ \$2.56/M
Total Tax Rate	<u>\$20.51</u>	<u>\$103,445.55</u>

**TOWN OF LANDAFF**  
**GENERAL FUND - BALANCE SHEET**  
**As of December 31, 2009**

**ASSETS**

Cash and cash equivalents	\$313,961.10
Town Histories	1,724.69
Conservation Commission	<u>8,805.14</u>
<b>Total Cash</b>	<b>\$324,490.93</b>
Receivables:	
Uncollected Taxes as of 12/31/09:	
Levy of 2009	127,561.55
Levy of 2008	763.73
Levy of 2007	2,616.38
Land Use Change	6,117.00
Yield	2,671.16
Unredeemed Taxes as of 12/31/09:	
Tax Lien of 2008	14,280.01
Tax Lien of 2006	822.12
Reserved for Doubtful Accounts	<u>-5000.00</u>
<b>Total taxes receivable, net of allowance</b>	<b>\$149,831.95</b>
Intergovernmental	<u>\$ 15,055.81</u>
<b>Total Assets</b>	<b><u>\$489,378.69</u></b>

**LIABILITIES and FUND BALANCE**

Liabilities:	
Payables:	
Accounts Payable	4,032.71
Accrued Payroll	1,638.65
Due to Landaff School District	<u>304,943.00</u>
<b>Total Payables</b>	<b>\$310,614.36</b>
Deferred Revenue	<u>4,339.85</u>
<b>Total Liabilities</b>	<b>\$314,954.21</b>
Fund Balances:	
Unreserved	<b>\$163,894.65</b>
Designated:	
Town Histories	\$1,724.69
Conservation Commission	<u>8,805.14</u>
<b>Total Designated</b>	<b>\$ 10,529.83</b>
<b>Total Fund Balance</b>	<b><u>\$174,424.48</u></b>
<b>Total Liabilities and Fund Balance</b>	<b><u>\$489,378.69</u></b>

**TOWN CLERK'S REPORT**  
**January 1, 2009 to December 31, 2009**

**DEBITS**

Monies Received:

Automobile Registrations	\$74,416.00
Title Applications	170.00
Handling Fees – mail in auto registrations	6.00
Uniform Commercial Code Fees	105.00
Vital Statistics Fees	216.00
Dog License Fees: Town	462.00
Dog License Fees: State	51.50
Dog License Fees: Neutering Fund	194.00
Dog License Penalties	105.00
Checklists	300.00
Overpayments	220.00
Dump Stickers	9.00
 Total Debits	 \$76,254.50

**CREDITS**

Remittance to Treasurer:

Automobile Registrations	\$74,416.00
Title Applications	170.00
Handling Fees – mail in auto registrations	6.00
Uniform Commercial Code Fees	105.00
Vital Statistics Fees	216.00
Dog License Fees: Town	462.00
Dog License Fees: State	51.50
Dog License Fees: Neutering Fund	194.00
Dog License Penalties	105.00
Checklists	300.00
Overpayments	220.00
Dump Stickers	9.00
 Total Credits	 \$76,254.50

Respectfully submitted,  
 Gayle M. Clement  
 Town Clerk

Town Clerk Hours – Tuesday 9-11am, 5-7pm

**TAX COLLECTOR'S REPORT**  
**For January 1, 2009 to December 31, 2009**

<b>CREDITS:</b>	<b>2009</b>	<b>2008</b>	<b>2007</b>
Remitted to Treasurer:			
Property Taxes	\$709,434.34	\$128,616.89	\$4,285.30
Yield Taxes	859.38	212.74	.00
Interest (including lien conversion)	821.29	4,118.15	639.93
Penalties	17.46	556.25	.00
Excavation Tax (\$.02/yd)	88.00	.00	.00
Conversion to Lien (principal only)	.00	16,645.02	.00
Abatements Made:			
Property Taxes	.00	1,794.39	.00
Uncollected Taxes:			
Property Taxes	127,561.55	763.73	2,616.38
Yield Taxes	<u>2,051.50</u>	<u>.00</u>	<u>619.66</u>
<b>TOTAL CREDITS:</b>	<b>\$840,833.52</b>	<b>\$152,707.17</b>	<b>\$8,161.27</b>
<b>DEBITS:</b>			
Uncollected Taxes (Beg. Of Year):			
Property Taxes	.00	147,820.03	6,901.66
Yield Taxes	.00	212.74	619.66
Taxes Committed This Year:			
Property Taxes	836,654.37	N/A	N/A
Yield Taxes		N/A	N/A
Excavation Tax (\$.02/yd)	88.00	N/A	N/A
Overpayment:			
Property Taxes	341.52		
Interest – Late Tax	821.29	4,118.15	639.93
Penalties	<u>17.46</u>	<u>556.25</u>	<u>.00</u>
<b>TOTAL DEBITS:</b>	<b>\$840,833.52</b>	<b>\$152,707.17</b>	<b>\$8,161.27</b>

Respectfully submitted,  
Joseph Wiggett, Tax Collector

**TREASURER'S REPORT**  
**January 1, 2009 – December 31, 2009**

Balance January 1, 2009:

Checking Account	\$223,733.30
Town History Account	15,250.80
Laconia Savings Bank	1,702.96
Conservation Fund	<u>5,029.43</u>
	\$ 245,716.49

Gayle Clement, Town Clerk:

Dog Licenses - Retained	462.00
Dog Licenses - State	51.50
Neutering Fund	194.00
Penalties	105.00
Checklists	300.00
Dump Stickers	9.00
Motor Vehicle Permits	74,416.00
Title Applications	170.00
Uniform Commercial Code	105.00
Vital Statistics	216.00
Handling Fees	6.00
Overpayments (refunded)	<u>220.00</u>

Total Town Clerk

76,254.50

Joseph Wiggett, Tax Collector:

2009 Property Tax	709,434.34
2009 Property Tax Interest	821.29
2009 Yield Tax	859.38
Excavation Tax	88.00
2008 Property Tax	142,631.06
2008 Property Tax Interest	4,118.15
2008 Yield Tax	212.74
2008 Yield Tax Interest	12.80
2007 Property Tax	4,285.30
2007 Property Tax Interest	639.93
Penalties	409.88
Cost of Lien	617.12
2008 Tax Liens Redeemed	2,889.77
2006 Tax Liens Redeemed	1,778.75
2006 Tax Liens Interest	<u>659.74</u>

Total Tax Collector

869,458.25

Planning & Zoning:

Sub-division Fees:

James Roberts	384.22
Greg Bronson	178.86
Springvale Farms	197.48

Harry Burgess/Locke	214.44
Heath/Slade	258.00
Phil Finkel	75.00
Mark Clayton	<u>85.00</u>
Building Permits:	
Donna Bullard	70.00
Bruce Chase	20.00
Wayne Mardin	20.00
Michael Romano	80.00
Lindsay Coyle	20.00
Ben & Melissa Peters	20.00
Michael Becker	20.00
Presby Contr./Heath	50.00
Lewis & Pam Mardin	20.00
Sara Campbell	20.00
Joseph Craig	20.00
Lloyd & Joanne Donnellan	50.00
D. Presby	<u>50.00</u>
Total Planning & Zoning	1,853.00
State of New Hampshire:	
Highway Block Grant	35,674.29
SCC Grant – Moose Plate	4,999.00
Rooms & Meals Tax Share	<u>18,108.10</u>
Total State of New Hampshire	58,781.39
U.S. Government:	
In Lieu of Taxes	<u>10,310.00</u>
Total U.S. Government	10,310.00
Refunds:	
LGC Work. Comp. Trust	1,213.28
NHMA	15.91
Landaff School District - Town Report	<u>500.00</u>
Total Refunds	1,729.19
Rental of Town Property:	
Mount Hope Grange	150.00
Joe Wiggett	<u>50.00</u>
Total Rental of Town Property	200.00
Sale of Town Property:	
Town Histories	15.00
Colt 1911A1	440.00
Office Supplies (unused)	4.00
Zoning Regulations, Lists & Photocopies	<u>179.00</u>

Total Sale of Town Property	638.00
Miscellaneous Revenue:	
Woodsville Guaranty - NOW A/C Interest	218.85
Laconia Savings Bank – Interest MM Account	100.92
Town of Lisbon - Recycling Revenue	15,092.92
Pistol Permits	20.00
Miscellaneous Fees	<u>27.00</u>
Total Miscellaneous Revenue	15,459.69
Non-Revenue Receipts:	
Woodsville Guaranty - Town Histories Interest	6.73
Woodsville Guaranty - Interest on Conservation Fund	32.85
Payment not accepted:	
Brenda Dodge	25.00
Florence Webb	50.00
Reimbursed Expenses	126.81
Voided Check and Checks Not Cashed	<u>2,122.53</u>
Total Non-Revenue Receipts	<u>2,363.92</u>
Grants Accepted for Friends of Landaff	<u>5,400.00</u>
Total Receipts	<u>1,042,447.94</u>
Total Receipts (Includes Cash Balance January 1, 2009)	1,288,164.43
Less Selectmen's Orders:	<u>963,873.50</u>
Balance as of December 31, 2009	\$324,290.93

### Reconciliation of the Treasurer's Report

Checking Account	\$298,409.38
Laconia Savings Account	15,351.72
Town History Account	1,724.69
Conservation Fund	<u>8,805.14</u>
	<u>\$324,290.93</u>

Respectfully submitted,  
Heidi B. Sagar, Treasurer

## **CEMETERY TRUSTEES REPORT**

**January 1, 2009 – December 31, 2009**

### **CHECKING ACCOUNT:**

Cash on Hand - January 1, 2009	\$ 452.88
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### **RECEIPTS:**

2009 Interest	1.06
From Savings Account	7,700.00
Reimbursement Bank Charges	8.00
From Lisbon Cemetery Fund	<u>3.71</u>
	<u>7,712.77</u>

<b>Total Beginning Balance &amp; Receipts</b>	<b>8,165.65</b>
---	-----------------

### **PAYMENTS:**

To Trust Fund	300.00
Cemetery Care:	
E. Daniel Dodge	5,972.50
Troy Holbrook	383.75
Spencer Nast	50.00
Nicholas Walsh	50.00
Supplies & Maintenance:	
Varney-Smith	515.38
Aubuchon Hardware	72.84
Bank Charges	<u>33.00</u>
	<u>7,377.47</u>

<b>CHECKING ACCOUNT BALANCE, December 31, 2009</b>	<b><u>\$ 788.18</u></b>
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### **SAVINGS ACCOUNT:**

Cash on Hand - January 1, 2009	\$10,559.10
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2009 Appropriation	6,500.00
Perpetual Care	1,800.00
2009 Interest	20.67
Other	60.00
Transfers to Checking Account	<u>(7,700.00)</u>

<b>Savings Account Balance – December 31, 2009</b>	<b><u>\$11,239.77</u></b>
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# REPORT OF THE TRUST FUNDS of the TOWN OF LANDAFF, NH on December 31, 2009

Date of Creation	Name and Purpose	How Invested	Beginning Balance 1/1/09	New Funds In	Transfers Out	Withdrawals	Interest	Income Expended	Balance 12/31/2009	Acct. #	Due	Rate %
	<b>School District Funds</b>											
1997 Local School Fund	Northway		2,527.40	0.00	0.00			0.00	28.39	0.00	2,555.79	9103100320 11/26/2008
<b>Total School Funds</b>			<b>2,527.40</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00</b>	<b>28.39</b>	<b>0.00</b>	<b>2,555.79</b>	
	<b>Cemetery Funds</b>											
Cemetery Princ.	Passumpsic		19,734.09		150.00				793.75		20,677.84	3219001420 1/14/2010
Cemetery Int.	Passumpsic		4,224.02		150.00				11.87		4,385.89	1218001184 0.50
<b>Total Cemetery Funds</b>			<b>23,958.11</b>	<b>0.00</b>	<b>300.00</b>			<b>0.00</b>	<b>805.62</b>	<b>0.00</b>	<b>25,063.73</b>	
	<b>Town Funds</b>											
1997 Gale-Chandler 1 Princ.	Northway		78,359.41						2,110.58		80,469.99	9103100316 11/26/2008
Gale-Chandler 1 Int.	Northway		6,683.70						64.42		6,748.12	20733 20733
2005 Gale-Chandler 3	WGSB CD		54,712.93						1,639.07		56,352.00	1008487983
<b>Total Gale-Chandler</b>			<b>139,756.04</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00</b>	<b>3,814.07</b>	<b>0.00</b>	<b>143,570.11</b>	
	<b>Blake Memorial Princ.</b>											
1989 Blake Memorial Int.	Passumpsic		5,504.79						220.05		5,724.84	3217001419 1/14/2010
<b>Total Blake Mem.</b>			<b>444.62</b>	<b>0.00</b>	<b>0.00</b>			<b>0.00</b>	<b>221.24</b>	<b>0.00</b>	<b>6,705.65</b>	4.00 1218001183 0.49
	<b>Total Town Funds</b>											
	<b>Capital Reserve Funds</b>											
Land & Buildings	NHPDIP		4,089.02						13.26		4,102.28	
2008 Playground Equipment Fund	NHPDIP		1.92						0.00		1.92	
2005 Highway Dept. Equipment	NHPDIP		5,962.62	10,000.00					40.58		16,003.20	
2009 Revaluation Fund	NHPDIP		0.00	13,000.00					27.72		13,027.72	
2005 School Bldg. Maint.	NHPDIP		41,877.02						139.73		42,016.75	
2005 Special Education	NHPDIP		21,357.58						71.33		21,408.81	
2005 Town Hall Future Needs	NHPDIP		757.31						3.46		760.77	
2005 Special Education	TD Bank North		100,936.78						252.61		101,189.39	924-1891278
2006 Fire Dept. Equipment	Conn. River		21,426.24	10,000.00					113.95		31,540.19	FROM TOWN
<b>Total Capital Reserves</b>			<b>196,388.49</b>	<b>33,000.00</b>	<b>0.00</b>			<b>0.00</b>	<b>66.64</b>	<b>0.00</b>	<b>230,051.13</b>	
<b>Grand Total</b>			<b>368,579.45</b>	<b>33,000.00</b>	<b>300.00</b>	<b>0.00</b>		<b>0.00</b>	<b>5,531.96</b>	<b>0.00</b>	<b>407,411.41</b>	

**LANDAFF VOLUNTEER FIRE DEPARTMENT**  
**2009 Treasurer's Report**

**Receipts:**

Donations made by:

<i>Francis Felton</i>	<i>Jim Peters</i>
<i>June Geneen</i>	<i>Mike Ransmeier</i>
<i>Bertha Knapp</i>	<i>Schofield's Septic Service</i>
<i>New England Wire Technologies</i>	<i>Gail &amp; Greg Tillotson</i>

<b>Total Donations</b>	\$10,570.00
<b>Old Home Day</b>	
Auction Proceeds	\$7,391.00
Concession Stand	629.76
Raffle Proceeds	600.00
Supper	375.50
<b>Total Income, Old Home Day</b>	<b>\$8,996.26</b>
Supper Share to Blue School Foundation	375.50
Town of Landaff Appropriation	13,000.00
<b>Total Receipts for 2009</b>	<b>\$32,190.76</b>
<b>Checking Account, Cash on Hand, December 31, 2009 (WGSB)</b>	<b>\$ 2,716.37</b>
Includes \$5.98 Interest earned in 2009	
<b>Savings Account (WGSB)</b>	<b>17,223.01</b>
Savings Account Balance, December 31, 2009	19,939.38
Includes \$41.47 Interest earned in 2009	
<b>Long Term CD Savings Account (Passumpsic Savings Bank)</b>	<b>51,233.32</b>
Long Term Savings Account Balance, December 31, 2009	
Includes \$758.75 Interest earned in 2009	
<b>Total Funds Available as of December 31, 2009</b>	<b>71,172.70</b>
<b>Expenditures for 2009</b>	18,822.27
<b>Payments to Vendors:</b>	
All Hands Fire Equipment (grapple hooks)	\$ 153.23
Amazon.com (cordless drill)	220.25
American Flag Store (flag)	45.00
AtBatt.com (radio charger)	39.70
Aubuchon Hardware (hardware)	21.97
BatteryMart.com (batteries)	20.04
Bergeron Protective Clothing (coats, pants, boots)	1,992.69
Blue School Foundation (Old Home Day Share)	375.50
Bridge Weekly (Old Home Day Ads)	220.00
Cash (change for Old Home Day booths)	400.00
Caster City.com (casters)	43.35
Denise Cartwright (Snack Shack & Halloween party supplies)	64.93
Don Beaudin (Lisbon sign rental)	14.00
Doug Heath (truck parts)	16.43
E. Darley Inc. (hose manifolds)	262.90

FairPoint Communications (telephone)	671.51
Frontline Fire & Rescue (400' 5" hose & LED scene lights)	2,964.90
Gall's (LED vehicle lights, gear bags)	142.97
Grafton County Sheriff's Office (Dispatch Fees)	1,161.87
Green Mountain Monograph (T-shirts)	115.00
Hardware & Tools.com (saw blades, tools)	65.28
Harry T. Andross, Electrician (connect station of E-Power)	732.00
Harry McGovern (supplies)	42.70
Irving Oil (Propane)	3,188.77
Jason Cartwright (plastic sheeting)	31.94
Kelley-MacKenzie Auto Parts	210.45
Motorola (radio service contract)	693.84
New Hampshire State Retirement System (life insurance)	60.00
P & S Equipment (carbide chainsaw chain)	146.40
Parker Hill Road Band (Old Home Day Music)	400.00
Patrick J Webb (supplies)	208.48
Pioneer Tool & Forge (tent stakes)	348.14
PK Safety Supply (power flares)	71.91
Public Service of NH (electricity)	481.03
Scott Senecal Signs (banner)	85.00
ScoutGear.com (yaktrax)	41.89
Shaw's Supermarkets (Old Home Day food)	206.22
State of New Hampshire Department of Safety (Basic Firefighter course)	610.00
Stockley Trucking (vehicle inspection)	90.00
SupplyLineDirect.com (spill absorbent)	47.15
Tac-2 Communications (Radio repairs, parts, new pagers)	732.34
The FireStore (Responder flashlights & chargers)	555.81
T-P Toilets (Old Home Day Supplies)	75.00
Tri-State Fire Protection (SCBA certification)	188.80
TrucknTow.com (tow chains)	103.48
Twin State Mutual Aid Association (dues & training classes)	400.00
US Postal Service (stamps)	26.40
Varney & Smith (lumber)	8.00
Woodsville Guaranty Bank (bank charge)	25.00

Respectfully submitted,  
 Patrick J. Webb, Secretary/Treasurer

## **LANDAFF VOLUNTEER FIRE DEPARTMENT**

### **2009 Activity Report**

This past year was another “good” year for the Town of Landaff and its volunteer Fire Department. I am pleased to report only one structure fire within the town’s boundaries, which resulted in minimal damage to the home. The occupant’s quick call to 911 and a timely response from the fire department can be credited for preventing a major loss. The remaining calls were for brush fires, motor vehicle accidents and mutual aid.

With daylight saving time just a few days away, we remind everyone to change the batteries in your smoke detectors. It is also important you check the date of manufacture on your smoke alarms. Smoke alarms have a shelf life of 10 years. If your detectors are 10 years or older they need to be replaced. Please contact the Fire Department with any questions concerning smoke detectors.

Old Home Day and the Fireman’s Auction was another huge success! We thank everyone for the donated items and their generous bidding. We have invited the Parker Hill Road Band back for 2010. Please come join us for a fun filled day!

Thank you again for your continued interest and support.

Respectfully submitted,  
Harry McGovern, Fire Chief

#### **2009 Landaff Volunteer Fire Department Roster**

Harry McGovern, Chief

Doug Erb, Asst. Chief

Don Beaudin, Captain

Jason Cartwright, Captain

Patrick Webb, Secretary / Treasurer

Doug Heath.....	Jim LaPierre
Bill Clark .....	Tim Yarosh
Heath Yarosh.....	Lindsay Coyle
Meghan Hamilton.....	Todd Breen
Bill Fiske	Jameson Clement

## **LANDAFF CONSERVATION COMMISSION 2009 ANNUAL REPORT**

During 2009, the members of the Landaff Conservation Commission, Richard Bronson, Sue O'Hearn, Richard Sagar, Bobbi Jo Brown, Marilyn Booth and alternate member Heidi Sagar, met monthly to discuss various conservation related issues.

Members made our annual physical inspection of the two LCIP easement properties for compliance with the easement restrictions. We maintained the hiking trail on the Tellman LCIP property opposite the Blue School. This trail is open to the public for hiking and is where the Blue School teachers take their students on field trips. Members also participated in the maintenance of the trail system at the Scotland Brook Audubon Sanctuary and trash pickups along the Town's roads. We reviewed construction project applications and wetland permit applications to determine if there would be any impact on the Town from the Conservation Commission's standpoint.

We continue to study and educate ourselves regarding environmental issues and attended the NH Association of Conservation Commissions annual meeting / seminar, and meetings on environmental planning at the Rock's Estate. The Conservation Commission hosted presentations on wild mushroom identification, current use issues and ways to improve wildlife habitat.

Respectfully submitted,  
Marilyn Booth, Chairperson

The Conservation Commission meets the 1<sup>st</sup> Thursday of each month at 7:00 PM at the Town Hall. Everyone is welcome to attend the meetings.

**BIRTHS REGISTERED IN THE TOWN OF LANDAFF, NH**  
**For the Year Ending December 31, 2009**

DATE & PLACE OF BIRTH	NAME OF CHILD	NAME & SURNAME OF FATHER	NAME OF MOTHER
March 1, 2009 Littleton, NH	Sheffield Benjamin TYLER	Christopher Tyler	Jesse Tyler
June 11, 2009 Littleton, NH	Evan Edward BECKER	Michael Becker	Brandy Becker

**MARRIAGES REGISTERED IN THE TOWN OF LANDAFF, NH**  
**For the Year Ending December 31, 2009**

DATE & PLACE OF MARRIAGE	NAME AND SURNAME OF GROOM & BRIDE	RESIDENCE AT TIME OF MARRIAGE
August 1, 2009 Landaff, NH	Jeffrey S. Dodge	Tammy A. Dubey
October 3, 2009 Sugar Hill, NH	Robert E. Santy	Penny L. Russell

**DEATHS REGISTERED IN THE TOWN OF LANDAFF, NH**  
**For the Year Ending December 31, 2009**

DATE & PLACE OF DEATH	NAME OF THE DECEASED	NAME OF FATHER NAME OF MOTHER
October 21, 2009 Concord, NH	Roswitha Ransmeier	Wilhelm Muller Gerda Muller
October 22, 2009 North Haverhill, NH	John Noble	Ralph Noble Beatrice Allen
November 1, 2009 North Haverhill, NH	Marjorie Poor	Lorne Robar Hazel Lucia



# **ANNUAL REPORT**

**of the**

**LANDAFF SCHOOL DISTRICT**

**2008-2009**

## **SCHOOL BOARD**

Mr. Jason Cartwright.....	Term Expires 2012
Mrs. Mary Beaudin .....	Term Expires 2010
Mrs. Kelley Jesseman.....	Term Expires 2011

## **DISTRICT OFFICERS**

Mr. Michael Ransmeier, Esq.....	Moderator
Mrs. Tammy Heath .....	Treasurer
Mrs. J. Denise Cartwright .....	Clerk
Ms. Donna Presby. ....	Auditor

## **SCHOOL ADMINISTRATIVE UNIT #35**

Mr. Paul F. MacMillan.....	Superintendent
Mrs. Sandra Stone .....	Business Manager

## **BLUE SCHOOL STAFF**

Mrs. Claire Cochrane .....	Head Teacher/Music/Art
Mrs. Denise Cartwright.....	School Nurse
Mrs. Patricia Davis .....	One-One Aide
Mrs. Heather Holt.....	Guidance Counselor
Mrs. Maria McIntyre .....	PE/Health
Mrs. Joanne Meachen.....	Librarian
Mrs. Sigrid Salmela.....	Title I Teacher

## **STATE OF NEW HAMPSHIRE SCHOOL WARRANT**

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Monday, March 1, 2010 at 7:00 o'clock in the evening to act upon the following subjects:

**ARTICLE 1:** To hear the reports of Agents, Committees, or Officers heretofore chosen and pass any vote relating thereto.

Recommended by the Landaff School Board

**ARTICLE 2:** To see if the District will vote to raise and appropriate the sum of Eight Hundred Thousand, One Hundred Twenty-Five Dollars (\$800,125.00) for the support of schools, for the payment of salaries for School District Officials and Agents, and for the payment of statutory obligations of the District.

Recommended by the Landaff School Board

**ARTICLE 3:** To transact any other business that may legally come before this meeting.

### **LANDAFF SCHOOL BOARD**

Jason Cartwright, Chairperson

Mary Beaudin

Kellee Jesseman

**LANDAFF SCHOOL DISTRICT WARRANT  
STATE OF NEW HAMPSHIRE**

**ELECTION OF OFFICIALS**

To the inhabitants of the Landaff School District, in the Town of Landaff, qualified to vote in District affairs:

You are hereby notified to meet at the Town Hall in Landaff on Tuesday, March 9, 2010 at 3:00 P.M. TO 7:00 P.M. o'clock in the evening to vote for District Officials:

ARTICLE 1: To choose all necessary Officers for the School District for the ensuing year.

**LANDAFF SCHOOL BOARD**

Jason Cartwright, Chairperson  
Mary Beaudin  
Kelley Jesseman

**LANDAFF SCHOOL DISTRICT  
PROPOSED BUDGET: 2010-2011**

	<b>Expenditures 2008-2009</b>	<b>Adopted Budget 2009-2010</b>	<b>Proposed Budget 2010-2011</b>
1100. REGULAR EDUCATION			
1100.110 Salaries & Benefits	\$ 78,077.38	\$ 82,687.00	\$ 84,811.00
.430 Repairs to Equipment	0.00	500.00	500.00
.433 Contracted Services	0.00	1,200.00	1,000.00
.561 Tuition	382,563.66	450,188.00	494,300.00
.610 Teaching Supplies	3,139.13	3,450.00	3,450.00
.640 Textbooks	22.00	500.00	500.00
.641 Library/ Audio-Visual	0.00	400.00	400.00
.730 New Equipment	160.78	300.00	300.00
.739 Replacement of Equipment	<u>2,495.00</u>	<u>300.00</u>	<u>300.00</u>
TOTAL REGULAR EDUCATION	<u>466,457.95</u>	<u>539,525.00</u>	<u>585,561.00</u>
1200. SPECIAL EDUCATION			
1200.110 Salaries & Benefits	5,215.70	8,099.00	24,975.00
.311 Purchased Services	0.00	500.00	500.00
.560 Tuition	58,479.23	74,580.00	37,686.00
.610 Teaching Supplies	0.00	200.00	200.00
.640 Textbooks	0.00	200.00	200.00
TOTAL SPECIAL EDUCATION	<u>63,694.93</u>	<u>83,579.00</u>	<u>63,561.00</u>
1400. STUDENT ACTIVITIES			
1440.690 Student Activities	<u>0.00</u>	<u>400.00</u>	<u>400.00</u>
TOTAL STUDENT ACTIVITIES	<u>0.00</u>	<u>400.00</u>	<u>400.00</u>

2100. ATTENDANCE SERVICES		<u>0.00</u>	<u>0.00</u>
2110.110 Truant Officer		<u>10.00</u>	<u>10.00</u>
TOTAL ATTENDANCE SERVICES		<u>0.00</u>	<u>0.00</u>
2120. GUIDANCE DEPARTMENT			
2120.110 Salaries & Benefits		<u>1,779.43</u>	<u>1,805.00</u>
.309 Student Assistance Program		<u>250.00</u>	<u>0.00</u>
TOTAL GUIDANCE DEPARTMENT		<u>2,029.43</u>	<u>1,805.00</u>
2130. HEALTH SERVICES			
2130.110 Salaries & Benefits		<u>0.00</u>	<u>900.00</u>
.310 Contracted Services		<u>906.00</u>	<u>0.00</u>
.610 Health Supplies		<u>0.00</u>	<u>200.00</u>
TOTAL HEALTH SERVICES		<u>906.00</u>	<u>1,100.00</u>
2140. PSYCHOLOGICAL SERVICES			
2140.309 Psychological Services		<u>786.00</u>	<u>1,550.00</u>
TOTAL PSYCHOLOGICAL SERVICES		<u>786.00</u>	<u>1,550.00</u>
2150. SPEECH SERVICES			
2150.308 Speech Services		<u>9,611.36</u>	<u>9,600.00</u>
TOTAL SPEECH SERVICES		<u>9,611.36</u>	<u>9,600.00</u>
2160. OCCUPATIONAL/PHYSICAL THERAPY SERVICES			
2160.313 Physical Therapist		<u>170.54</u>	<u>500.00</u>
2160.314 Occupational Therapist		<u>2,188.50</u>	<u>2,560.00</u>
TOTAL OCCUP/PHYSICAL THERAPY SERVICES		<u>2,359.04</u>	<u>3,060.00</u>

2210. IMPROVEMENT OF INSTRUCTION		<u>1,125.00</u>
2210.320 Staff Development		<u>1,108.00</u>
TOTAL IMPROVEMENT OF INSTRUCTION		<u>1,108.00</u>
		<u>1,108.00</u>
2310. SCHOOL BOARD SERVICES		
2310.110 Stipends	750.00	750.00
2312.110 School Board Clerk	455.00	600.00
2313.110 Treasurer	125.00	125.00
2314.110 Moderator	25.00	25.00
2315.390 Legal Expenses	0.00	100.00
2317.390 Audit	50.00	50.00
2319.390 Other Expenses	4,078.96	3,097.00
.521 Insurances	<u>4,111.43</u>	<u>3,820.00</u>
TOTAL SCHOOL BOARD SERVICES	<u>9,595.39</u>	<u>8,567.00</u>
		<u>8,936.00</u>
2320. SAU #35 SERVICES		
2320.351 SAU #35 Services	<u>20,484.00</u>	<u>19,336.00</u>
TOTAL SAU #35 SERVICES	<u>20,484.00</u>	<u>19,336.00</u>
		<u>20,976.00</u>
2600. OPERATION/MAINTENANCE OF PLANT		
2600.110 Salary - Custodian	1,440.00	1,493.00
.433 Contracted Services	3,231.95	4,250.00
.490 Repair Building	5,554.85	4,500.00
.610 Supplies	477.77	1,000.00
.622 Utilities	4,375.27	6,000.00
.624 Fuel	3,829.00	4,725.00
.733 New Equipment	<u>0.00</u>	<u>4,500.00</u>
TOTAL OPERATION/MAINTENANCE OF PLANT	<u>18,908.84</u>	<u>100.00</u>
		<u>22,068.00</u>
		<u>21,090.00</u>

2721. TRANSPORTATION SERVICES			
2721.515 Contracted Transportation	31,631.49	33,770.00	34,061.00
2722.515 Special Education Transportation	2,452.72	3,600.00	600.00
2750.519 Other Transportation	2,618.00	2,700.00	2,700.00
TOTAL TRANSPORTATION SERVICES	<u>36,702.21</u>	<u>40,070.00</u>	<u>37,361.00</u>
5251. EXPENDABLE TRUST FUND			
5251.880 Transfer	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDABLE TRUST FUND	<u>5,000.00</u>	<u>0.00</u>	<u>0.00</u>
5200. CAPITAL RESERVE			
5250.880 Transfer	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL CAPITAL RESERVE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>GENERAL FUND TOTALS</b>			
<b>FEDERAL FUND TOTALS</b>			
<b>GRAND TOTALS</b>			
			\$800,125.00
			\$756,195.00
			\$661,829.99
			<u>24,186.84</u>
			<u>25,000.00</u>
			<u>44,000.00</u>

**SCHOOL ADMINISTRATIVE UNIT #35  
2008-2009 SALARIES: DISTRICT SHARES**

Bethlehem.....	17.67%
Lafayette.....	17.99%
Landaff .....	3.00%
Lisbon.....	27.46%
Profile .....	<u>33.88%</u>

100.00%

	<b>Superintendent</b>	<b>Business Administrator</b>
Bethlehem	\$15,019.50	\$10,602.00
Lafayette	\$15,291.50	\$10,794.00
Landaff	\$ 2,550.00	\$ 1,800.00
Lisbon	\$23,341.00	\$16,476.00
Profile	<u>\$28,798.00</u>	<u>\$20,328.00</u>
	\$85,000.00	\$60,000.00

**LANDAFF SCHOOL DISTRICT  
ANNUAL REPORT OF DISTRICT TREASURER**

Cash on Hand July 1, 2008	\$ 111,589.11
Received from Selectmen:	
Current Appropriation	382,856.00
Revenue from State Sources:	
State Education Grant	143,168.00
Revenue from Federal Sources:	
Medicaid	383.70
National Forest Reserve	3,127.20
Title I	143.77
IDEA	1,554.51
Preschool	691.75
Title IIA	1,100.00
Rural Achievement Grant	18,136.61
Received from Other Sources:	
Interest	133.33
Transfer from Playground Fund	5000.00
 TOTAL RECEIPTS	 \$ 556,294.87
TOTAL AMOUNT AVAILABLE FOR FISCAL YEAR	667,883.98
LESS SCHOOL BOARD ORDERS PAID	660,555.18
CASH ON HAND, JUNE 30, 2009	\$ 7,328.80
 ACCOUNTS RECEIVABLE	 2,014.30
ENCUMBRANCE RESERVES	(1,274.81)
ACCRUED BALANCE JUNE 30, 2009	\$ 8,068.29

**AUDITORS CERTIFICATE**

This is to certify that I have examined the books, vouchers, bank statements and other financial records of the Treasurer of the School District of Landaff of which the above is a true summary for the fiscal year ending June 30, 2009 and find them correct in all respects.

Donna Presby  
Auditor

**LANDAFF SCHOOL DISTRICT  
SCHOOL BOARD ESTIMATE  
2009-2011**

School Board's statement of amounts required to support public schools and meet other statutory obligations of the District for the fiscal year beginning July 1, 2009.

	School Board 2009-2010 <u>Approved Budget</u>	School Board 2010-2011 <u>Proposed Budget</u>
Unencumbered Balance, June 30	8,068.	50,000.
Revenue from State Sources:		
State Education Grant	164,643.	164,643.
Revenue from Federal Sources:		
Medicaid	300.	300.
National Forest Reserve	3,091.	3,091.
Revenue from Local Sources		
Interest/Other Revenue	150.	150.
<b>TOTAL REVENUE AND CREDITS</b>	<b><u>176,252.</u></b>	<b><u>218,184.</u></b>
<b>ASSESSMENT TO BE RAISED</b>	<b><u>554,943.</u></b>	<b><u>537,941.</u></b>
<b>TOTAL APPROPRIATION</b>	<b>731,195.</b>	<b>756,125.</b>
GROSS BUDGET (Federal Grants)	25,000.	44,000.
<b>TOTAL BUDGET</b>	<b>756,195.</b>	<b>800,125.</b>

**LANDAFF SCHOOL DISTRICT  
SPECIAL EDUCATION PROGRAMS  
TWO YEAR ACCOUNTING PER RSA 32:11-a**

	Expenditures 2007-2008	Expenditures 2008-2009
<b>SPECIAL EDUCATION</b>		
Salaries & Benefits	\$ 0.00	\$ 215.70
Speech Services	5,728.84	9,611.36
Psychological Services	1,500.00	786.00
Contracted Services	0.00	170.54
Occupational Therapist	413.20	2,188.50
Transportation	1,001.04	2,452.72
Tuition	63,971.21	58,479.23
Teaching Supplies	0.00	0.00
Textbooks	0.00	0.00
Library/Audio Visual	0.00	0.00
Trust Fund Transfer	<u>0.00</u>	<u>0.00</u>
 <b>TOTAL EXPENDITURES</b>	 72,614.29	 78,904.05
	Revenue 2007-2008	Revenue 2008-2009
 <b>SPECIAL EDUCATION</b>		
Catastrophic Aid	0.00	0.00
IDEA Entitlement	1,861.43	0.00
Medicaid	75.78	383.70
Trust Fund Transfer	<u>0.00</u>	<u>0.00</u>
 <b>TOTAL REVENUES</b>	 <u>\$ 1,937.21</u>	 <u>\$ 383.70</u>
 <b>ACTUAL DISTRICT COST</b>	 <u>\$70,677.08</u>	 <u>\$78,520.35</u>

**LANDAFF SCHOOL DISTRICT  
SPECIAL EDUCATION CAPITAL RESERVE FUND**

Beginning Balance July 1, 2008	\$111,656.33
Contribution	10,000.00
Interest Earned	<u>0.00</u>
Balance June 30, 2009	\$121,656.33

**LANDAFF SCHOOL DISTRICT  
SCHOOL FACILITY EXPENDABLE TRUST FUND**

Beginning Balance July 1, 2008	\$26,629.00
Contribution	15,000.00
Interest Earned	<u>0.00</u>
Balance June 30, 2009	\$41,629.00

**LANDAFF SCHOOL DISTRICT  
PLAYGROUND EXPENDABLE TRUST FUND**

Contribution 2008-2009	\$5,000.00
Interest	0.00
Withdrawal	\$(5,000.00)

**LANDAFF SCHOOL DISTRICT  
ANALYSIS OF  
EXPENDITURES 2008-2009**

01-1100-110 Regular Education			
110 Salaries			
Teacher	\$ 49,412.00		
Teacher Aide	7,178.85		
Art	0.00		
Health Program/Physical Education	2,612.00		
Library	1,546.00		
Music	<u>1,866.01</u>		62,614.86
01-1100-120 Substitutes			
Substitutes	<u>1,250.00</u>		1,250.00
01-1100-200 Employee Benefits			
FICA	4,812.60		
Health Insurance	6,010.22		
Dental Insurance	415.86		
Professional Retirement	<u>2,974.14</u>		14,212.52
01-1100-561 Tuition			
Blue Mountain Supervisory Union	11,600.00		
Lisbon Regional School District	<u>370,963.66</u>		382,563.66
01-1100-610 Teaching Supplies			
Calloway House	609.17		
Janet Chickering	13.18		
Claire Cochrane	144.13		
Constructive Playthings	99.12		
Lyndonville Office Supply	68.40		
NASCO	535.76		
Quill Corporation	303.26		
Ross Business Center	406.36		
Rochester 1000	95.00		
Trend Enterprises Inc	147.82		
United Art & Education	<u>716.93</u>		3,139.13
01-1100-640 Textbooks			
Village Book Store	<u>22.00</u>		22.00
01-1100-740 New Equipment			
NASCO	<u>160.78</u>		160.78
01-1100-739 Replace Equipment			
Ross Business Center	<u>2,495.00</u>		2,495.00

01-1200-110 Special Education			
Teacher Aide	<u>4,845.00</u>		4,845.00
01-1200-220 FICA			
FICA	<u>370.70</u>		370.70
01-1200-561 Tuition			
Beckett Family Services	2,456.74		
Lisbon Children's Center	2,660.00		
Lisbon Regional School District	38,972.49		
Profile School District	<u>14,390.00</u>		58,479.23
01-2120-110 Guidance			
Counselor	<u>1,653.00</u>		1,653.00
01-2120-220 Employee Benefits			
FICA	<u>126.43</u>		126.43
01-2120-309 Student Assistant Program			
School Administrative Unit #35	<u>250.00</u>		250.00
01-2130-310 Health Services Nurse			
Cottage Hospital, Inc.	<u>906.00</u>		906.00
01-2140-309 Psychologist Services			
Leslie M. Burton	<u>786.00</u>		786.00
01-2150-308 Speech Services			
School Administrative Unit #35	<u>9,611.36</u>		9,611.36
01-2160-313 Physical Therapy			
Cottage Hospital	<u>170.54</u>		170.54
01-2160-314 Occupational Therapy			
School Administrative Unit #35	<u>2,188.50</u>		2,188.50
01-2213-320 Staff Development			
Center for Learning	600.00		
MEDS-PDN	178.00		
SERESC	<u>330.00</u>		1,108.00
01-2310-380 School Board Services			
Betsy Babcock	250.00		
Jason Cartwright	250.00		
Mary Beaudin	<u>250.00</u>		750.00
01-2312-380 Clerk			
Denise Cartwright	<u>455.00</u>		455.00
01-2313-380 Treasurer			
Tammy Heath	<u>125.00</u>		125.00

01-2314-380 Moderator			
Michael Ransmeier	<u>25.00</u>		25.00
01-2317-390 Auditor			
Donna Presby	<u>50.00</u>		50.00
01-2319-390 Other Expenses			
Assetworks, inc.	540.00		
Caledonian-Record Publishing Company	871.50		
NH School Boards Association	1,009.14		
Salmon Press	1,017.00		
School Administrative Unit #35	141.32		
Town of Landaff	<u>500.00</u>		4,078.96
01-2319-521 Insurances			
Jay C. Boynton, Atty.	232.00		
Primex	3,855.00		
State of New Hampshire - UC	<u>24.43</u>		4,111.43
01-2320-351 SAU #35 Services			
School Administrative Unit #35	<u>20,484.00.</u>		20,484.00
01-2600-310 Custodial Services			
Patricia Davis	<u>1,440.00</u>		1,440.00
01-2600-433 Contracted Services			
Thomas Blowey	1,020.00		
French's Snow Plowing	330.00		
Stiles Fuel	140.95		
Timberwolf Rubbish Removal	750.00		
Top of the Notch	985.00		
Vermont Fire Extinguisher	<u>6.00</u>		3,231.95
01-2600-490 Repairs to Building			
Harry Andross, Inc.	240.00		
Benjamin Franklin Plumbing	244.00		
Steve Burbank	1,410.00		
Gene's Locksmith	112.50		
Ronald Howard	769.31		
Integrated Water Systems	2,033.00		
Littleton Electric Solutions	84.34		
Schofield Septic Services	610.00		
Vermont Fire Extinguisher	<u>51.70</u>		5,554.85
01-2600-610 Custodial Supplies			
Claire Cochrane	127.29		
Lyndonville Office Supply	<u>311.83</u>		
Swish Kenco	<u>38.65</u>		477.77

01-2600-622 Utilities			
Broadview Networks	550.05		
Public Service	<u>3,825.22</u>	4,375.27	
01-2540-653 Fuel			
Stiles Fuel	<u>3,829.00</u>	3,829.00	
01-2621-515 Transportation			
Berry Transportation	<u>31,549.49</u>	31,549.49	
01-2722-515 Special Education Transportation			
Michelle Crawford	600.00		
Safepassage Transportation	230.00		
Profile School District	<u>1,622.72</u>	2,452.72	
01-2750-519 Transportation – Other			
Esther Heath-Lunch Transportation	<u>2,700.00</u>	2,700.00	
01-5252-880 Transfer to Expendable Trust			
Playground Fund	<u>5,000.00</u>	5,000.00	
02-1101-110 Title IIA Salary			
Sigrid Salmela	<u>1,083.21</u>	1,083.21	
02-1101-220 Title IIA Employee Benefits			
FICA	<u>82.83</u>	82.83	
02-1102-110 Rural Grant Salaries			
Janet Chickering	1,800.00		
Claire Cochrane	100.00		
Patricia Davis	3,804.19		
Sigrid Salmela	<u>2,599.71</u>	8,303.90	
02-1102-220 Rural Grant Employee Benefits			
FICA	635.03		
Retirement	<u>5.80</u>	640.83	
02-1102-220 Contracted Services			
USA Karate	<u>3,040.00</u>	3,040.00	
02-1102-519 Rural Grant Field Trips			
Catamount Arts	92.00		
Claire Cochrane	52.45		
Echo Aquarium & Science Center	231.50		
Premier Coach	1,249.00		
W.W. Berry Transportation	<u>283.00</u>	1,907.95	
02-1102-610 Rural Grant Supplies			
Creative Diversity	481.33		
Jacqueline Daniels	80.00		

Everyday Mathematics	828.94	
Integrations	99.73	
NASCO	273.42	
School Specialty	<u>400.13</u>	2,163.55
 02-1102-640 Rural Grant Books		
Claire Cochrane	380.91	
Crystal Productions	284.40	
Harcourt Achievement	1,091.64	
Scholastic Magazines	<u>86.98</u>	1,843.93
 02-1102-734 Rural Achievement Grant Equipment		
Northern Lights Music	300.00	
School Specialty	<u>491.88</u>	791.88
 02-1200-110 IDEA Grant Salary		
Claire Cochrane	<u>235.00</u>	235.00
 02-1200-220 IDEA Grant Employee Benefits		
FICA	17.98	
Retirement	<u>13.63</u>	31.61
 02-1200-330 Preschool /IDEA Contracted Services		
Karen Hood	<u>2,833.93</u>	2,833.93
 02-1200-610 Preschool/IDEA Supplies		
Learning Store	<u>464.95</u>	464.95
 02-1251-110 Title One Salary		
Sigrid Salmela	<u>169.68</u>	169.68
 02-1251-220 Title One Employee Benefits		
FICA	<u>13.02</u>	13.02
 02-2213-810 IDEA Professional Development		
Jacqueline Daniels	<u>400.00</u>	400.00
 02-2300-930 IDEA/Preschool Fees		
Indirect Costs	<u>87.43</u>	87.43
 02-2330-810 Title I Homeless		
SAU 35 Student Assistance Program	<u>75.00</u>	75.00
 02-2330-890 Title I Fees		
Indirect Cost	<u>18.14</u>	18.14
 <b>GRAND TOTALS</b>		\$661,829.99

## **LANDAFF SCHOOL BOARD REPORT**

Claire Cochrane continues with us as head teacher. She is assisted by Patricia Davis, Joanne Meachen serving as librarian, as well as a number of “specials.” French continues as part of the curriculum this year.

We received a letter from the Department of Education that we have completed the Small School Review process for determining Annual Yearly Progress (AYP). This is a result of the federal No Child Left Behind program and is measured by NECAP testing. Due to the size of our school, our scores are aggregated over a 3 year period and we have passed their standards with flying colors.

We have worked hard to ensure that spending increases are kept to a minimum. Most budget areas have seen slight decreases or have been budgeted flat to the prior year.

The budget is proposed at an increase of approximately \$25,000. This is largely due to increased tuition headcount at the grades outside of the Blue School. As always, the wildcard is the number of students that move in/out of town and special education requirements that are mandated by law. We do our best to estimate the number of students attending the various grade levels and then budget for one extra for the year. This past year, we had fewer tuition students start at the beginning of the year than we had planned for and some additional special education requirements were mandated for some students. The surplus realized from fewer than budgeted tuition students will aid the beginning balance for next school year. Expenses continue to be scrutinized at both the SAU level and the Blue School level.

The board has been continuing to track the progress of our students as they go on to Lisbon. We meet with the Lisbon Board twice a year. We have been diligent in communicating with regard to student attendance and progress toward graduation in a timely manner.

SAU 35 has hired a new superintendent and continues to improve in their services.

The Board believes the children are getting an excellent education at the Blue School. The Blue School staff, the SAU, parents and community members all share important roles in the continued success of Landaff students.

We thank you for your support and involvement.

Respectfully submitted

Landaff School Board

Jason Cartwright, Chairman  
Mary Beaudin  
Kelly Jesseman

## **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

It is my great pleasure to write my first annual report as the new Superintendent for the School Districts in White Mountains School Administrative Unit #35. First I would like to thank Dr. Robert Patterson for all of his help in transitioning into this new position. Dr. Patterson was the interim Superintendent last year and did an excellent job of working with all the different school districts in the SAU.

Coming here I have been very impressed with all the schools within the SAU. Our administrators, teachers, specialists, and support staff do an outstanding job in our schools. We are very fortunate to have such dedicated professionals who are very focused on personalized student learning. In the Report of the Principal they will share with you some of the wonderful things they are doing with students in their schools.

I would like to share with you some of the great things that are happening at the SAU level. As I was hired to be the CAO (Chief Academic Officer), a major area of focus this year is on curriculum. With so many changes in the Superintendent's position and the reorganization of the SAU office, this is one important area that has been pushed to the side. With the help of building administrators and teacher leadership, we are now beginning to focus on revising our K-12 curriculum. We have agreed to use a method called *Understanding by Design* which focuses on what every student needs to know before moving on to the next level in that particular subject area. This work will help teachers tailor their instruction to challenge each student's ability in that subject area. This curriculum system will also insure there are no weaknesses in the subject areas your child is studying.

I am carrying on the work Dr. Patterson was focused on last year in regards to early childhood education. All the data tells us how important it is to focus our energies on how each young child learns in different ways. With this in mind we will be running a series of four or five workshops starting in April that focus on learning strategies for young children. We plan to invite pre-school providers, kindergarten teachers, primary teachers, special education teachers, our district specialists and have a session for parents in these series of workshops. These meetings will provide an opportunity for discussion on strategies we use in helping young children be better prepared to learn. We will provide more information on this series in March.

In these tight economic times we are looking at how we can improve our SAU budgeting practices. Sandy Stone, our Business Manager, has done a very good job of finding the districts the cheapest fuel oil for their buildings. She has also negotiated an agreement to lower copier costs which is a direct savings to each school. We are looking at ways to improve the SAU budget building process so we can have fiscally responsible budgets and plans to address future needs. We are looking at how we might share resources between schools and districts to reduce duplication and be more efficient.

These are just a few of the things we are focusing on at the SAU. In closing I just want to thank all the School Board members for the time and effort they put in watching over your Districts. I also want to thank them for all the help and support they have provided me in my first year of this position. I would also like to thank the SAU staff for their dedication and support. Lastly I want to thank all the people I have met here in the communities for their help and support. I look forward to meeting more people as I continue my work here in SAU 35. I would also like to offer to the community the ability to feel free to contact me directly if you have any questions, concerns or if I can help you in any way. Thank you all for the help and support you give to our schools and the SAU.

Sincerely,

Paul MacMillan  
Superintendent of Schools

## **STUDENT ASSISTANCE PROGRAM REPORT**

The Student Assistance Program continues to work successfully with both SAU#35 and SAU#84. With continued support from both SAU's this program is able to continue to provide services to both SAU'S. We currently have two counselors in SAU #35. Through grant and local funding, Bethlehem, Lafayette and the Blue School receive part time services from Arlene Soule, our education and prevention specialist and Cynthia McLaren, the director of the program and the Homeless Liaison for the district is available for services on an as needed basis.

The services provided by the Student Assistance staff are wide-spread and varied. The administration and faculty at each school, and the unique needs and issues of each student body, determine what services are provided. However, at all levels, services consist of a combination of individual and group counseling, crisis intervention, drug and alcohol education, special events promoting Wellness and an Anti-Drug message, staff or family workshops, and facilitation and encouragement of positive social and academic involvement. The S.A.P. provider brings their own special "flavor" to the programs they initiate and consummate. As always, we strive to ensure that the curricula and methods we use are research-based—that they have been proven to be effective.

In summary, the purpose of the Student Assistance Program is to work with administration, faculty, parents, and students to address the particular needs of each school in regard to the prevention of substance abuse, aggression and violence, eating disorders, and other self-destructive behaviors. Moreover, we aim to nurture self-esteem, effective communication, empathy for others, problem solving and emotion management. We encourage students to seek healthy alternatives and to realize their full potential. In short, whatever the needs are, the Student Assistance Program is ready and willing to lend a hand in order to ensure that each student in the SAU can learn, grow, and achieve in a supportive and safe environment. It is our privilege and pleasure to provide Student Assistance services within SAU 35!

Respectfully Submitted,

Cynthia McLaren  
Student Assistance Program Coordinator

**LANDAFF SCHOOL DISTRICT  
STUDENT ENROLLMENT  
2008-2009**

<u>Kindergarten</u>	(6 students)
Ezekeil Blondin	Kaleb Mardin
Janessa Boynton	Isis McGuire
Johnnie Boynton	Travis Peters
<u>Grade 1</u>	(3 students)
Jared Jesseman	Siobhan Smith
Sydney Lavoie	
<u>Grade 2</u>	(6 students)
Elijah Blondin	Tyler Kathan
Natalie Cartwright	Gary Secher
Selena Dube	Shane Tillotson
<u>Grade 3</u>	(6 students)
Nathaniel Bronson	Reilly McGuire
Trevor Fenoff	Shawna Schofield
Madison Lavoie	Shane Tillotson
<u>Grade 4</u>	(4 students)
Hannah Cartwright	Tyra Laflamme
Sierra Dauphine	Ayla Maria Presley
<u>Grade 5</u>	(5 students)
Brandon Blowey	Zachary Smith
Brandon Kaseman	Kari Tillotson
Rebecca Peters	
<u>Grade 6</u>	(3 students)
Abigail Bronson	Courtney McKay
Lindsay Heath	
<u>Grade 7</u>	(6 students)
Dylan Blowey	Kayla Fifield
Sydney Clement	Destiny Presley
Damian Chase-Emerson	Jackson Smith
<u>Grade 8</u>	(8 students)
Corey Beale	Holly Lemear
Kylie Chase	Kody Roberts
Michael Heath	Kristi Talatinian
Maria Ianno	Samantha Tillotson

<u>Grade 9</u>	(5 students)
Amanda Basnar	Jesse Raymond
Jillian Fifield	Marshall Smith
Tyler Gooden	
<u>Grade 10</u>	(4 students)
Dylan Chase	Courtney Heath
Jameson Clement	Kylee O'Shana
<u>Grade 11</u>	(4 students)
Matthew Cavicchio	Clinton Ness
Brandon Chase	Ericson Smith
<u>Grade 12</u>	(4 students)
Christina Basnar	Katie Tillotson
Kyle Fifield	Heather Presby

**PUBLIC NOTICE  
REFERRAL OF CHILDREN  
WITH EDUCATIONAL DISABILITIES  
TO SCHOOL DISTRICTS IN SAU #35**

The Individuals with Disabilities Education Act (IDEA) provides for the free and appropriate public education of all students with educational disabilities from ages 3 to 21 and the identification of all children with educational disabilities from birth through 21. Children in private schools, public schools or currently not enrolled in school are equally eligible for these services.

It is our intent to identify, evaluate and successfully educate all eligible children with disabilities in our districts. We encourage parents, neighbors, and agencies to refer to us any child whom you feel may have an educational disability. You may contact your local building principal or the SAU #35 Superintendent, 262 Cottage Street ~ Suite 230, Littleton, NH 03561 (603) 444-3925 to initiate the process.

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**COMPLIANCE STATEMENT**

It is the policy of Landaff School District not to discriminate on the basis of race, sex, color, religion, handicap or national origin in the educational programs and activities which it operates in accordance with Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972 and section 504 of the Rehabilitation Act of 1973. Any inquiries concerning these statutes should be directed to the Office of the Superintendent of Schools, White Mountains School Administrative Unit #35, 262 Cottage Street ~ Suite 230, Littleton, NH 03561, (603) 444-3925.

Sexual harassment of any employee or student by any other employee or student, or by anyone a student or employee may interact with in order to fulfill job or school responsibilities, is not only illegal as a form of sex discrimination as defined by Title VII of the 1964 Civil Rights Act, and Title IX of the Educational Amendments of 1972 but also is a violation of this School Administrative Unit's policy and will not be tolerated.

**LANDAFF SCHOOL DISTRICT  
PROPOSED SCHOOL CALENDAR  
2010-2011**

**August 30, 2010  
SCHOOL OPENS**

September 3, 2010  
School Closed

September 6, 2010  
Labor Day

October 8, 2010  
North Country Staff Development Day

November 11, 2010  
Veterans' Day

November 25-26, 2010  
Thanksgiving Recess

December 23, 2010-December 31, 2010  
Christmas Recess

February 28-March 4, 2011  
Winter Recess

March 21, 2011  
Staff Development Day

April 18-22, 2011  
Spring Recess

May 30, 2011  
Memorial Day

**June 10, 2011  
SCHOOL CLOSES**

**THIS CALENDAR IS SUBJECT TO CHANGE.**

**PLEASE NOTE: SCHOOL STARTS PRIOR TO LABOR DAY ON AUGUST 30<sup>th</sup>  
AND CLOSES ON JUNE 10<sup>th</sup>**



